

**Dr Georgina Tsagas**

**Mediation | Dispute Resolution**

**Mediation Fee Structure**

## **Terms & Conditions Mediation Cost**

**Costs are negotiable according to the circumstances, your needs and budget. As a guide, the above fees generally apply (excluding venue and facilities costs):**

### **1. Fee Structure**

Depending on the amount of the claim, namely claims up to £100K, from £100K to £1m and over £1m, a different fee structure will apply. The fee includes preparation, pre-mediation meeting, travel time and follow up for 7 days after the mediation. For each additional party add £500 + VAT to the total fee. Please enquire for specific quote regarding your claim.

### **2. Day Fees:**

Assume a seven-hour mediation day (usually 10 am to 5 pm) and two parties. The mediation costs shown are the total charge and are usually shared equally between the parties.

### **3. Half Day Fees**

For half a day's mediation for smaller cases: £875.00 + VAT per party.

### **4. Overtime Charge:**

Time spent over seven hours (full day)

Time spent over four hours (half day)

£125.00 +VAT per party per hour

### **5. Expenses:**

Travel, accommodation and other expenses will be charged at net cost.

### **6. Payment:**

Mediation costs are due in cleared funds before the mediation. Charges for expenses and overtime are to be paid within two days of invoice. In some cases on account payments will be requested.

### **7. Where do we Mediate?**

Venues: I am guided by what's best for the parties. This could be either:

- On site (if a property or another dispute where it is best to be on site)
- At either party's solicitor's office (where neither party are precious about 'home advantage' and if one firm's facilities are better suited for hosting the mediation)

- A neutral venue arranged by one of the firms or the participants (with my input)

## **8. Site Visits:**

Included in the fee.

## **9. Cancellation / Postponement Charges:**

Cancellation 7 or more days before the set date No fee will be due.

Cancellation 3-6 days (inc) before the set date Half the full fee will be due.

Cancellation 1-2 days (inc) before the set date The full fee will be due.

If the mediation is postponed and takes place on a later date 40% of the fee will be due, plus the full fee for the revised date.

## **10. Co-Mediation:**

Fees for co-mediation costs of multi-party disputes are available on request.

Note: Clerksroom can also provide meeting rooms for the mediation and organise the facilities. Different charges may apply.

## **11. Early Neutral Evaluation (ENE)**

I currently offer the following rates for ENE work.

11.1. Time Charge: – at an hourly rate of 125 + VAT per party, including travel time.

11.2. Expenses: – Travel, accommodation and other expenses will be charged at net cost.

11.3. Payment: – ENE fees are to be paid on or before the invoice date following publication of my evaluation.

## **12. Professional Indemnity Insurance:**

A copy of my current Professional Liability Insurance is available upon request or via my Clerksroom Profile Link – see Useful Links section.

## **13. Comments / Suggestions / Complaints:**

Please raise these with me first. If we cannot resolve a complaint between us please refer to the Civil Mediation Council's Complaints Resolution Service (Tel: 020 7636 4422).